



Senior Research Executive

The role

Senior Research Executives (SREs) are responsible for quality management and accuracy on research projects. You will manage typically large/high profile projects, working independently to manage quantitative online research projects using best practice knowledge. In addition you will also have line management responsibility and develop and rollout Operations strategy.

Experience/capabilities are required in these two broad areas:

1. Operations and supplier management

- Highly competent in project management and fieldwork management, specifically with knowledge of quantitative research methods
- Managing capacity and resource across the team
- Managing quality, project fieldwork and budgets
- Plan and deliver training for new team members and ad hoc training for all team members
- Develop processes, tools and training within the Operations department to improve quality
- Creating costing solutions for proposals
- Managing the supply chain, including supplier onboarding, relationship and performance management and commercial negotiations

2. Line management

- Manage employee performance, team morale, motivation and wellbeing
- Implement and roll out strategy and initiatives
- Fostering best practices within the Operations team
- Management of recruitment and onboarding



Other benefits

Holiday: 25 days of annual leave each year, plus bank holidays off. Holiday entitlement increases in line with length of service (up to 30 days)

Bonus: Potential to earn up to 10% of their salary per annum, depending on individual performance and the company performance

Healthcare cash plan: Providing employees money towards the costs of everyday healthcare (optical, dental, treatments)

Working arrangements: Flexible working allowing team members to work from home with the requirement to work from the office a minimum of 20% of the time. Working hours typically 9am-5pm with one hour lunch break, with core hours 10-4pm

Training: Support with gaining the MRS Advanced Certificate qualification

Type of person we're looking for



A good team player, proactive in supporting other team members with their workloads when needed



An individual that can work independently, manage their own workload, manage budgets for projects and communicate clearly internally and with external suppliers



A problem solver who can come up with new and efficient ways of working, suggesting and implementing improvements to processes to enable continuous improvement for the team and company



Someone who is outcomes-focused and able to see the bigger picture in order to achieve team or company goals

Interested?

Get in touch with us today!

vansonbourne.com/careers