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**WEST WITTERING PARISH COUNCIL**

**NOTICE OF MEETING AND AGENDA**

There will be a meeting of the West Wittering Parish Council at 7.00pm on Thursday 1st July 2021 in the **Memorial Hall,** Elms Lane, West Wittering. **PLEASE NOTE THE CHANGE OF VENUE FROM THE PAVILION AND ATTENDANCE INSTRUCTIONS (below). Due to ongoing Covid-19 regulations places are limited and face coverings must be worn by members of the public.**

**A G E N D A**

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Other items for discussion (not on the agenda but considered by the Chairman to be of an urgent nature).
3. Confirmation of Minutes of the meeting held on 3rd June 2021 (copy available at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising.
4. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors**.

1. Mike Nicholls and Kim Lang from the charity Youth Dream will give a brief presentation on a Lottery funded Youth Information Project which will support Youth Services provision on the Manhood Peninsula.
2. To consider a request from East Wittering and Bracklesham Parish Council to share the costs of a traffic survey and water pollution survey in support of evidence collection for ongoing planning issues.

7. Planning – to note the minutes of the Planning Committee held on 23rd June 2021.

8. Reports and Recommendations from Working Parties and from representatives on other bodies.

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| **Number** | **Topic** | **Agenda item** |
| **A** | **Environment and Green Spaces.** | \*\*\* To update the Parish Council on the Village Green.  Tree planting project update. |
| **B** | **Community Liaison**  Memorial Hall | Update on the recent Memorial Hall AGM held on June 24th 2021. |
| **C** | **Parish Projects**  Neighbourhood Plan | Update on progress with Neighbourhood Plan consultation. |
| **D** | **Parish Administration**  Finance | i) Approval of Accounts for payment.  ii) To receive the Budget Monitoring statement for June. |
| **E** | **Representatives on other bodies**  EHCIAG | To report on a recent meeting of EHCIAG held on June 23rd 2021. |

9. Correspondence received for action or comment including items circulated for information only including the consideration of: -

* Correspondence from the Environment Agency regarding the Strategic Flood Assessment.
* Correspondence regarding potential boundary changes for the Manhood Peninsula.
* Correspondence from the West Sussex County Council on the annual Public Rights of Way (PROW) Parish Report.
* Correspondence from Chichester District Council confirming that the All Parishes Meeting will take place on September 9th 2021 at 5.30pm and requesting agenda items.

1. Open Forum – including questions from members of the public which the Parish Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.**

**ALTHOUGH THIS MEETING IS TAKING PLACE IN PUBLIC, THE PARISH COUNCIL IS STILL GOVERNED BY COVID-19 REGULATIONS AND RESTRICTIONS AND IS LIMITED TO THE NUMBERS ALLOWED TO BE SAFELY WITHIN THE BUILDING. MEMBERS OF THE PUBLIC WISHING TO ATTEND MUST CONTACT THE CLERK ON** [**CLERK@WESTWITTERINGPARISHCOUNCIL.GOV.UK**](mailto:CLERK@WESTWITTERINGPARISHCOUNCIL.GOV.UK) **TO REGISTER ATTENDANCE GIVING THEIR CONTACT DETAILS BY 5pm ON WEDNESDAY JUNE 30th. MEMBERS OF THE PUBLIC MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN WHEN THEY MAY SPEAK FOR THREE MINUTES. FACE COVERINGS MUST ALSO BE WORN.**

**Mrs S. Hawker, Clerk, 25th July 2021.**