**Focus /Topic Groups**

Each of the groups has sub-topics and not all sub topics may be relevant to West Wittering, You could also add the most relevant topic in relation to the Neighbourhood Plan if not identified below.

When addressing a topic, it will be good for identify what the NPPD says about that subject and what the Chichester Local Plan also says about it. (Remember to quote reference number or page)

Most importantly it is essential to see where the Chichester Local plan has made mention specifically to West Wittering as well as any strategic policies or development management policies that are likely to affect your patch. Having a table of this sort will help move things forward quickly.

**Environment and Green Spaces**

* Local Green Spaces Designation
* Flooding and Drainage
* Pollution

***Note 1*:** There are quite a few biodiversity/conservation designations in your parish and it will be useful if the Environment Group (VDS could support if possible) could identify these designations, list them, find out why they are designated, what the boundary of each of them is and what documents and strategies cover each designation. This background information will be needed and included in a number of documents we will be producing including the Sustainability Appraisal.

**Design Statement & Character Assessment**

* Review 2006 VDS
* Design Control
* Heritage, assets and Treasures
* Rights of Ways – cycle paths, footpaths etc.
* See **Note 1** above

**Land Use and Development**

* Local Housing Needs (type of need, trends, affordability etc.)
* impact of 2nd homes should be included in housing needs survey
* Call for Sites
* Site Assessment and Allocations

**Local Economy**

* Tourism –Caravan Parks
* Small shops and Businesses/ Retail Units, Workspaces, etc.
* Village Centre (if any)

***Note 2:*** Could the Local Economy group undertake a tourism survey? Not sure how much info CDC have on this but it might be useful to have some baseline info on tourism - where people stay, how long they stay for, what they spend when they are there? etc. This might not be easy this time of year but perhaps in the summer? It’s just an idea but the impact of the traffic going down to WW in the summer is significant.

Example Focus Group Work Sheet

**Environment and Green Spaces**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Topic | NPPF (what it says about this topic) | NPPF ref/page | Chichester Local Plan (What it has proposed under this topic) | CDC Policy num/ref | Focus Group Recommendation |
| Local Green Spaces |  |  |  |  | I.e. happy with policy in Local Plan hence no need for NDP to duplicate or Not happy with Local Plan policy and NDP should have its own. If so what is the reason for it? What gap has been identified? Robust evidence will be required  |
| Flooding |  |  |  |  |  |
| Drainage/Sewerage |  |  |  |  |  |
| Pollution |  |  |  |  |  |

**Mapping – NOTE!**

It is worth noting that as we get to the draft plan ready for your Reg14 consultation, we will require mapping (proposal maps of designations, constraints, policy areas, sites, green spaces etc.) Is there someone on the steering group with a mapping skill to use you parish online if you have one? If not, ask CDC if they will prepare your proposal maps for you. Better to engage with them this early stage about mapping. Some local authorities have done if for parishes for free, others have charged their parishes. Else you should begin thinking about who to use for your mapping as this is not covered in our fee proposal.