

WEST WITTERNG PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL

Held on Thursday 10th January 2019 in the Sports Pavilion Rookwood Rd, West Wittering, PO20 8LT

PRESENT: Mr R Hutton (Vice Chairman), Mrs N Pike, Mr D Wright, Mr R Lewis, Mr K Martin, Mr W Buckland, Mr H Patel and 25 members of the public. Cllr Hamilton and Cllr Montyn were also present.

87. APOLOGIES FOR ABSENCE – Mr R Shrubb, Mrs J Barratt

88. .DECLARATIONS UNDER THE CODE OF CONDUCT – Mr K Martin declared a prejudicial interest in the planning application number 03282. He spoke as a member of the public then left the meeting and did not influence the debate.

89. URGENT ITEMS – None raised

90. PLANNING

(a) - Noted the decisions of the Council were as follows

List No	Reference	Application details
49/18	WW/18/03149/DOM	Mr G Leaver & Mrs J Barnard 21 Cakeham Way West Wittering PO20 8EQ Demolition of existing flat roof extension and garage and replacement single storey extension (renewal of planning permission WW/15/03324/DOM and associated amendments WW/17/00849/FUL) NO OBJECTION on condition that it is used as part of the main house and not a separate dwelling.
50/18	WW/18/03191/TCA	Mrs Jane Reeve Land North Of 7 To 13 The Wad West Wittering West Sussex Notification of intention to fell 7 no. Crack Willow trees (1,2,4,6,9,19 and 20), 9 no. Sycamore trees (3,10,12,14-17,21 and 22) and 2 no. Crack Willow trees (13 and 18). Remove 2 no. low limbs of approx. 40cm and 30cm at 2m (above ground level) on the north-west sector on 1 no. Goat Willow tree (23) Remove 2 no. low limbs of approx. 25cm and 30cm at 2.5m (above ground level) on the north-west sector on 1 no. Goat Willow tree (24) NO OBJECTION subject to a replanting programme being approved and made available..
	WW/18/03225/FUL	Mr & Mrs C Goldsmid Coombe Cottage The Byeway West Wittering PO20 8LJ Erection of 1 no. dwelling and associated works. NO OBJECTION
	WW/18/03238/DOM	Mr J Haynes Brook House Pound Road West Wittering PO20 8AJ Relocation of garage and oil tank (amendment to 16/02057/DOM). NO OBJECTION

51/18	WW/18/03254/FUL	Mr Mark Morgan Ellanore House Ellanore Lane West Wittering Chichester Demolition of the existing property and the construction of a two storey and basement dwelling OBJECTION on the grounds of impact on the landscape in AONB and associated policies
	WW/18/03282/DOM	Mr And Mrs R Gray The Heathers Elms Lane West Wittering Chichester Two double storey side extensions and loft conversion into habitable space OBJECTION on the grounds of not preserve or enhance the conservation area which is a designation.
1/19	WW/18/03332/DOM .	Mr & Mrs James 33 Marine Drive West Wittering PO20 8HQ Proposed loft conversion and 2 storey side extension + widening of existing drop kerb. OBJECTION on the grounds of unneighbourly and out of character.

(b) The Old Nursery WW/ It was agreed that Mr Martin will attend the Chichester District Council Planning Committee on the 16th January for the item on the Old Nursery WW/18/01686

(c) Neighbourhood Plan update –Noted that the Parish Council is awaiting a response from Chichester District Council to the scoping document submitted previously. There has been a good response from land owners confirming that sites were still available.

(d) CDC Local Plan Review – The working party on this topic met on Wednesday January 9th to consider the two papers from Chichester District Council, the Preferred Approach and the Sustainability Review. Mr Martin and Mrs Pike outlined the main findings from the working party which the Parish Council then considered. The full response will be entered onto the Chichester District Council website. The main areas of concern for Councillors were regarding the impact of development without the supporting infrastructure improvements such as highways, schools, sustainable transport and drainage. Any development should also adhere to the law embedded in the various designations awarded to the land within the Parish and the rest of the peninsula. Councillors also queried the land quality information within the report. Mr Hutton thanked Mrs Pike and Mr Martin for their detailed consideration of these documents.

(e) Planning application 18/02708/DOM Dolphins, Rookwood– Councillors noted and were concerned that Chichester District Council had closed the enforcement decision on this site and that this may be an error in law. Mrs Pike commented that the Habitat Regulations do not appear to have been triggered in this application and this will be followed up.

91. CONFIRMATION OF MINUTES AND MATTERS ARISING – Subject to a proposal by Mr Martin to amend minute 81(1) to read “in this event there is an undertaking to recharge material and recharge East Head as a spit.”, on a proposal by Mr Lewis and seconded by Mrs Pike, the minutes were approved and signed by the Chairman.

92. DISTRICT AND COUNTY COUNCIL UPDATE –Cllr Hamilton reported that the draft plans for the Local Plan Review were available for all at Bracklesham Barn from 4.30pm to 8pm on Friday January 11th and also at East Pallant House.

93. REPORTS AND RECOMMENDATIONS FROM WORKING PARTIES

- a) Allotments.-No items to report

- b) Footpaths and Open Spaces – The Clerk reported an update on the purchase of land involving legal advice. On a proposal by Mr Martin, seconded by Mr Patel Members agreed to deal with this item in closed session.

Further to Mr Martin's concern about the future viability of the care of the Summerfield Road trees, the Clerk reported that the Summerfield Road Tree Planting Project, which is a community project that is planting fruit trees in the community, were aware of the need to ensure their longevity as a group in order to maintain a plan for the care and maintenance of the trees.

- c) Sportsfield and Millennium Meadow – Noted the Cricket Club plans for extending the Clubhouse will be considered at the next meeting.
- d) Snowhill – Mrs Pike reported that the finger post footpath sign has collapsed. The Clerk will contact the Harbour Conservancy to repair.
- e) Finance – The Budget Monitoring for December was circulated. The Clerk updated the Councillors on the latest situation regarding Barclays bank and reported that two Councillors plus the Chairman were required to sign the change mandate form so that the Clerk could then liaise directly with the bank on future options for online banking. .

On a proposal by Mrs Pike and seconded by Mr Patel accounts listed below and totalling £7893.21 were approved for payment.

Payee	Details	£
Castle Water	Public conveniences	372.21
The Sign Shop	Pavilion sign	354.00
Castle Water	Pavilion	112.17
Castle Water	Allotments	396.82
British Gas Direct Debit	Pavilion	182.47
SWR Garden Services	Mowing	140.00
HMRC Direct Debit	Liabilities	756.02
Mrs S Hawker	Clerks salary and mileage	1220.84
Mrs J Brown	Clerks salary and mileage	1204.54
SSE	Footway lighting	585.83
B Napper	Clean 4 x Bus shelters	60.00
J Clay	Hedgecutting	96.00
Scottish Water Business Stream	Public conveniences	850.39
CDC	Paladin hire	59.20
Home Clean Chichester	Pavilion to Jan 2019	534.00
H. Patel	Xmas Tree	150.00
BHGS	Tree stakes for Summerfield Road (CIL)	505.20
R Hutton	Keys, Fridge and hooks for Pavilion	232.64
Viking	Office items	25.51
Viking	Printer Ink	55.37
TOTAL		7893.21

- f) Communication and web site – The Clerk presented a report on IT developments and solutions covering IT equipment in the office, website developments, Councillor and Clerk support, , ensuring compliance with Data Regulations and issues for the Clerks around changeover of roles in April 2019. The Chairman requested that a fully costed proposal be brought to the February meeting of the parish Council. Mr Martin reported that he and the Clerk had attended a meeting with Website Success, who manage the Council's website. He was very pleased that many of developments that he would like to see on the site could be achieved.

- g) Parish Assets/Footway Lighting – No items to report
- h) Memorial Hall – No items to report.
- i) Twinning – No items to report
- j) East Head/CIAG/Flood Mapping/West Manhood Drainage Group – Mr Martin reported that work had begun on the gabions at Marine drive with 22 needing to be replaced. It is likely therefore that this work will be completed within the budget allocated.
- k) Emergency Planning – Mr Lewis asked if an electronic copy of the plan had been received and the Clerk confirmed that it had.
- l) Parish Church – No items to report,
- m) Peninsula Forum – No items to report.

94. CORRESPONDENCE –No items to report

95. OPEN FORUM – No items to report

The Council then excluded the press and the public in order to discuss the following item

96. PURCHASE OF ADDITIONAL LAND –

The Clerk reported that the purchase of land is now complete. Members discussed the land registration, agree to fence the land. It was agreed that the Working party would meet to recommend the next steps.

There being no further business for discussion the meeting closed at 9.45pm

Signed:

Chairman

Date:

The next meeting of the Parish Council will be held on THURSDAY 7th February 2019 in the West Wittering Sports Pavilion, Rookwood Rd.

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT WEST WITTERING PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE: www.westwitteringparishcouncil.gov.uk

