

WEST WITTERING PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL

Held on Thursday September 1st, 2022, at 7pm in the Pavilion, Rookwood Road, West Wittering.

WEST WITTERING PARISH COUNCILLORS PRESENT: MR B HUTTON (CHAIRMAN), MR H PATEL, MRS N PIKE, MR K MARTIN, MR S DEBEGER, MRS B WRIGHT, MR W BUCKLAND AND THREE MEMBERS OF THE PUBLIC.

CHICHESTER DISTRICT COUNCIL (CDC) COUNCILLORS PRESENT: MRS E HAMILON, MRS S TAYLOR AND MR G BARRETT.

WEST SUSSEX COUNTY COUNCIL COUNCILLOR PRESENT: MR P MONTYN

41/22 APOLOGIES FOR ABSENCE – Mrs L Handford and Mrs J Barrett.

DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT – None given.

42/22. OTHER ITEMS FOR DISCUSSION (NOT ON THE AGENDA BUT CONSIDERED BY THE CHAIRMAN TO BE OF AN URGENT NATURE) – The Chairman thanked Mrs Barrett, the Vice Chairman, for stepping in as Chairman and also the Clerk for taking care of a number of personal matters during his hospitalisation.

43/22. CONFIRMATION OF MINUTES AND MATTERS ARISING – On a proposal by Cllr Martin the minutes of the previous meeting held on July 14th, 2022, were approved as a true and fair record.

Matters arising: None.

44/22. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS –

Mr Montyn expressed disappointment with the result of the Clappers Lane Public Inquiry and reported his concern about the numbers of houses about to be built in the area. It was important to ensure that the work on the whole of the A27 progresses as smaller mitigations will not solve the problems. Mr Montyn also reported on the recent consultation on the Southern water Management Plan where he had submitted a five page response.

Mr G Barrett confirmed that he had circulated the CDC Members Bulletin to Councillors. He had also been investigating the Housing Land Supply figures and ONS and census data where he has found that the proposed housing is greater than the likely population growth.

Mrs Taylor reported on the regular meeting that takes place with National Highways. Progressing the plans for the A27 situation is a regular item on the agenda at these meetings and pressure to progress plans will be maintained.

Mrs Hamilton, as Chairman of CDC, visited the Emsworth Show and presented, alongside the Mayor of Havant, 65 prizes during the day. The event was very successful.

Cllr Martin enquired about street lighting and, given the increase in energy prices, asked if there was any way that the lighting could be reduced. Mr Montyn reported that street lighting was managed via a PFI contract and was therefore very difficult to change but that it may be possible to change the timings on the street lighting managed by the Parish Council. The Clerk will investigate further.

Cllr Patel asked how Parish Councils could help with the various Appeals and Inquiries going forward. It was difficult to understand how different Planning Inspectors could interpret the Housing Land Supply so differently. Cllr Taylor reported that the leader and Chief Executive of CDC have written a letter to the Planning Inspectorate asking this question as there was no consistency. Cllr Taylor also confirmed that CDC were doing everything that they could to progress the Local Plan and get it approved. The situation with water neutrality in the north of the County does not help the situation. Other local authorities are also struggling with their plans and the evidence collection is the main issue affecting all of them. No Local Plan has been published by any Local Authority for five years.

45/22. PLANNING MINUTES – The minutes of the Planning Committee held on August 24th, 2022, were noted for approval at the next Planning Committee. Cllr Martin commented that some detail was missing in the response to one of the applications.

46/22. SOUTHERN GATEWAY PROJECT – Cllr Pike reported on a meeting organised by Dr Carolyn Cobbold for all peninsula parishes asking them to encourage CDC to develop the Masterplan for Chichester in order to avoid speculative development. Cllr Taylor confirmed that CDC already had a Masterplan in place. There is nothing to stop a landowner working with a developer directly and the situation is complicated by the different ownership of key pieces of land. Cllr Pike raised the important issue of land amalgamation for District Councils who have statutory powers to deal with these matters. Parish Councils were asked, at the meeting, to write to CDC to encourage them to develop the Masterplan in order to avoid such a piecemeal development happening in the city. On a proposal from Cllr Pike and seconded by Cllr Wright it was RESOLVED to write to CDC requesting that the current Masterplan be updated and adopted in order to give guidance to developers and landowners, and all interested parties and mitigate against the risk of poorly designed and disconnected developments.

47/22. REPORTS AND RECOMMENDATIONS FROM WORKING PARTIES

- (a) **Environment and Green Spaces** – It was RESOLVED that Cllr Wright would represent WWPC on the GlaM group of the Manhood Peninsula Partnership. This group looks to develop green links across the Peninsula.

On a proposal from Cllr Martin and seconded by Cllr Pike the proposal to move the item concerning the Village Green into private session.

The Chairman confirmed that, in liaison with Richard Shrubbs's family, the tree dedicated to Richard Shrubbs was now the Horse Chestnut tree. A new plaque has been ordered.

Cllr Taylor and Cllr Hamilton left the meeting.

- (b) **Community Liaison** – Nothing to report this month.

- (c) **Parish Projects** – Nothing to report this month

- (d) **Parish Administration** –

- (i) On a proposal from Cllr Martin and seconded by Cllr Buckland, payments of £2660.78 were APPROVED and are listed below as are the payments for August for the record.
- (ii) The Budget Monitor for August 2022 was also received.

- (e) **Representation on other bodies** – Cllr Patel agreed to attend the All Parishes meeting due to be held on September 19th 2022. Subsequent to the meeting this meeting was postponed as it was the funeral of the late Queen Elizabeth II on this day. A new date will be arranged in due course.

48/22. CORRESPONDENCE – The Clerk reported on an email from a resident concerning the safety of residents on the shared cycle paths. Cllr Martin had walked the east-west cycle path and had some concerns about how to deal with some issues at the west end of the path. The Clerk confirmed that the local Highways Engineer will be visiting the Parish Council in the coming weeks and all interested councillors could attend a meeting with him.

The Clerk reported that the issue of loud night time driving in Marine Drive car park continues. The CDC Communities Team have been very helpful and have raised it with the local Sergeant but by the time the residents get through to the Police the drivers have left the scene. The Community Warden has recently suggested another approach which is for more residents to report this online so that a picture builds up of the seriousness of the situation for the Police.

The Clerk thanked Councillors for their response to the request for volunteers to review the condition of the public footpaths in the village.

The Clerk had received and circulated recent correspondence from the National Association of Local Councils concerning a consultation from DCMS on how to manage the number of short term and holiday lets in communities. It was agreed that the Parish Council would respond to this consultation.

49/22. OPEN FORUM –

Cllr Pike praised WWE for their management of the season this year. The new system has settled down and works very well and the Parish Council thanked James Crespi and his team for continuing to improve what was a difficult situation for the village.

A resident expressed great concern about the litter during the summer, particularly along the coastal path owned by Cakeham Manor Estates. The Parish Council agreed to write to Cakeham Manor Estates and enquire about their policy for litter collection having ended their agreement with WWE.

There being no further business for discussion the meeting closed at 8.50pm.

Signed:
Chairman

Date:

The next meeting of the Parish Council will be held on Thursday October 6th, 2022, at 7pm in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT WEST WITTERING PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEBSITE:
www.westwitteringparishcouncil.gov.uk

Appendix 1 - Payments for approval September 2022.

PAYEE	DESCRIPTON	AMOUNT £
A T Hickman	Health & Safety & maintenance.	100.00
CDC	Emptying of waste bins.	65.20
English Gardens	Pavilion garden maintenance.	50.00
Home Clean Chichester	Weekly cleaning of the pavilion June, July and August.	567.00
Mr Hutton	Expenses – batteries for safe.	5.00
JNR Computer services	IT support.	205.20
Barry Napper	Meter readings, bus shelter cleaning, seat repairs and materials.	195.00
Parish Council administration	Expenses.	51.00
SWR Garden services	Play area and village greenx1 Clear bus stop.	264.00
Sussex Estate Care Ltd	Marine Drive open space grounds maintenance.	174.00
Sussex Estate Care Ltd	Marine Drive Triangle grounds maintenance x3.	162.00
Sussex Estate Care Ltd	Cycle path grounds maintenance.	300.00
Bank payments		
British Telecom	Broadband and landline.	64.74

Business Stream	Water supply and collection Public Conveniences.	71.69
Century 21	Monthly service agreement for CCTV.	12.00
Mailchimp	Parish mailing list communication.	11.24
Nest	Parish administration.	164.97
RAMAR	HR Services.	10.50
Website Success	Website support.	162.00
Vodafone Ltd	Parish Council mobile.	10.85
Zoom	Clerk's license(monthly).	14.39
TOTAL		2660.78

Payments for approval - AUGUST 2022 as there are no minutes in August to record these payments.

PAYEE	DESCRIPTON	AMOUNT £
A T Hickman	Health & Safety & maintenance	100.00
Grahame Brown	Annual Internal Audit fee	300.00
CDC	Monthly emptying the litter bins.	65.20
Castle Water	Water supply to the allotments	18.33
English Gardens	Pavilion garden maintenance plus weed removal in car park and play area.	80.00
H3 Solicitors	Legal advice	863.20
JNR Computer services	IT support.	205.20
Parish Council administration	Clerk's expenses.	123.65
SSE	Unmetered supply street lighting/ furniture	1025.89

SSE	Electricity supply to the pavilion 24/3/22 – 12/7/22	1066.13
SSE	Electricity supply to the public conveniences 5/4/22-12/7/22	393.03
SWR Garden services	Village Green and play area x1	164.00
Bank payments		
Century 21	Monthly service agreement for CCTV	12.00
HMRC	Liabilities for October	765.72
Mailchimp	Agenda distribution.	11.35
NEST	Parish administration	494.91
RAMAR	HR Services	10.50
Website Success	Website support	126.00
Vodafone Ltd	Parish Council mobile	10.85
Zoom	Clerk's license(monthly)	14.39
TOTAL		5850.35