

WEST WITTERING PARISH COUNCIL

MINUTES OF AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL

held on Monday 23rd March 2020, 10.00am, in the Sports Pavilion,
Rookwood Road, West Wittering, PO20 8LT.

PRESENT: MR BOB HUTTON (CHAIRMAN), MR B BUCKLAND AND MRS B WRIGHT

ALL OTHER COUNCILLORS WERE EXCUSED FROM ATTENDANCE UNDER THE GOVERNMENT DIRECTIVE TO AVOID MEETINGS OF GROUPS OF PEOPLE AT THIS TIME.

93/20. **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT:** - None

94/20. **TEMPORARY SCHEME OF DELEGATION**

The Chairman opened the meeting and explained the background to the need for an extraordinary Parish Council Meeting. Due to Government instructions on the cancellation of public meetings and gatherings of members of the public, it is necessary for the Council to introduce a Temporary Scheme of Delegation which will allow important business to continue. This does not mean that Councillors will not be consulted and involved. The Standing Orders and Financial Regulations still govern the business of the Council but as it is not yet legal to have virtual Parish Council meetings there is a need for a wider delegation to the Clerk who will consult with Councillors on any issues that may arise during this period.

On a proposal by Cllr Buckland and seconded by Cllr Wright it was RESOLVED to adopt the following temporary Scheme of Delegation: -

“In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The Clerk will further consult with the chairman for guidance as necessary.

The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations.

This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.”

There being no further business for discussion the meeting closed at 10.15am.

Signed:
Chairman

Date:

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDAS AND MORE INFORMATION ABOUT WEST WITTERING PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE: www.westwitteringparishcouncil.gov.uk