

WEST WITTERNG PARISH COUNCIL

MINUTES of the Meeting of the Parish Council,
held on Thursday 1st February 2018 in the Sports Pavilion,
Rookwood Road, West Wittering, PO20 8LT

PRESENT: Mr R Shrubbs (Chairman), Mr R Hutton (Vice Chairman), Mr W Buckland, Mr D Sadler, Mr K Martin, Mrs N Pike, and 8 members of the public. Cllr Hamilton was also present.

14. **APOLOGIES FOR ABSENCE** – Mrs J Barrett, Mr R Lewis, Mr H Patel

15. **DECLARATIONS UNDER THE CODE OF CONDUCT** – Mr Martin – personal interest in item regarding contribution to shingle at Snowhill.

16. **URGENT ITEMS** – The Chairman agreed to discuss item 6f of the Agenda at the beginning of the Working Party reports.

17. **PLANNING** - Noted the decisions of the Council were as follows:

List No	Reference	Application details
2/18	WW/17/03628/FUL	Mr & Mrs S Price, T Pickard Price Four Walls 51 Marine Drive West, West Wittering PO20 8HH Replacement dwelling and proposed garage and fence. COMMENT request for condition requiring garage to be used for parking and not storage
3/18	WW/17/03664/FUL	Mr Jonathan Mills 45 Marine Drive West Wittering PO20 8HQ Demolition of existing dwelling and outbuildings and the construction of a new two storey house with one outbuilding.NO OBJECTION
4/18	WW/18/00043/DOM	Mr B McMahon Little Orchard Summerfield Road West Wittering PO20 8LY Increase height of roof over living room and add rear dormer to enlarge first floor living accommodation. OBJECTION Removal of pitch roof resulting in larger mass prominent in AONB and inadequate parking provision
	WW/18/00046/DOM	Mr & Mrs L Ansell Campanilla 18 The Crescent West Wittering PO20 8EE Extension to existing habitable space in loft NO OBJECTION

18. **THE OLD HOUSE AT HOME –CURRENT STATUS** – Mr Martin reported that contracts were expected to be exchanged shortly with completion by the end of February.

19. **WW/17/03295/FUL** – 1, Watersedge Gdns – Noted that the application had been withdrawn by Chichester District Council as invalid and a new application would come before the Council.

20. **CONFIRMATION OF MINUTES AND MATTERS ARISING** – Subject to Mr Martins proposal to amend Minute 9(g) to read “to compare with the objectives of the specification of the web site at the design stage” on a proposal by Mrs Pike seconded by Mr Sadler the minutes were agreed and signed by the Chairman.

21. **DISTRICT AND COUNTY COUNCILLOR UPDATE** – Cllr Hamilton reported on grants available for independent retailers from the District Council and the Enterprise Centre in Terminus Road offering small units offices and starter units. Mr Shrubb asked if there was any update on Southern Waters proposals for the foul water drainage at Northfields.

22. CLERKS REPORT

- a) Communication and web site – Mr Sadler circulated details following the WP meeting regarding the web site, and data. It was noted that not all functions were being used such as events and news. It was noted that the Clerk was attending a course on the new Data Protection regulations and would be in a position to advise the Council after attending the course. Mr Sadler agreed to circulate the recommendations to all members and proposed that Mr Martin join the WP. It was further noted that some members had attended a Parish on Line presentation. Mr Martin suggested that the Clerk and Mr Patel attend a further session as this application could be used for a number of Parish functions.
- b) Allotments – No items
- c) Footpaths and Open Spaces – The Clerk reported that a meeting had been arranged for 24th February with residents regarding parking on the Village Green. Noted that the bye law notices had been put up.
- d) Sportsfield Management – Noted the flag pole base had been installed.
- e) Snowhill – The Council noted a request from West Wittering Sailing Club regarding a contribution towards the cost of shingle for the spring maintenance on the beach. On a proposal by Mr Hutton seconded by Mr Buckland the sum of £189.84 was approved.
- f) Finance – Agreed the revisions to the budget profiles for 17/18. On a proposal by Mr Hutton and seconded by Mr Buckland Members approved the Internal Auditors report for 17/18. On a proposal by Mr Martin and seconded by Mrs Pike, accounts listed below and totalling £3445.97 were approved for payment

Payee	Details	
Home Clean Chichester	Pavilion	178.00
Good Directions Ltd	Plaque for seat OHAH	65.40
CDC	Paladin	56.60
Surrey Hills Solicitor	Legal advice	660.00
Direct Bollards	Post caps Snowhill	90.00
JK Clay	Hedgecutting	48.00
Mr S Ruff	Install seat and footpaths	850.00
Mrs J Brown	Clerks salary etc	1170.75
Viking	New keyboard	30.44
HRMC	Liabilities	239.18
SSALC	GDP course	57.60
TOTAL		3445.97

- f) Parish Assets/Footway Lighting – No items
- g) Memorial Hall – No items
- h) Twinning – No items
- i) East Head/CIAG/Flood Mapping/West Manhood Drainage Group – Noted that the recent storms had caused damage to groynes and that these would be made safe.
- j) Emergency Planning – No items
- k) Parish Church – No items
- l) Peninsula Forum – No items

23. **–CORRESPONDENCE** – TRO speed restrictions Chichester Rd and Cakeham Rd – The Council noted a request for support to progress a TRO to reduce speed along Chichester Rd and Cakeham Rd. from a resident Mr Martin felt that this was not necessary as there was no justification, no budget and no enforcement He proposed that the Parish Council should not support this proposal. This was seconded by Cllr Buckland.

The Council also considered a request from a resident for Parish Council support for a survey of householders in Summerfield Rd regarding landscaping and planting proposals. This was agreed.

24. **OTHER ITEMS FOR DISCUSSION** – Emery Cottages to Nunnington Farm – overgrown hedges and vegetation to be reported to West Sussex County Council. Linden House B&B illuminated sign – agreed to write to owners to ask if the light could be aligned away from the road as it was causing a distraction for motorists.

25. **OPEN FORUM** – No items

There being no further business for discussion the meeting closed at 8.45pm

Signed:.....

Chairman

Date:

The next meeting of the Parish Council will be held on THURSDAY 1st MARCH 2018 in the West Wittering Sports Pavilion, Rookwood Rd.

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT WEST WITTERING PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE: www.westwitteringparishcouncil.gov.uk