

WEST WITTERNG PARISH COUNCIL

MINUTES of the Meeting of the Parish Council
held on Thursday 1st November 2018 in the Sports Pavilion,
Rookwood Road, West Wittering, PO20 8LT

PRESENT: Mr R Hutton (Vice Chairman), Mrs N Pike, Mrs J Barrett, Mr R Lewis, Mr K Martin, Mr H Patel and 19 members of the public. Cllr Barrett, Cllr Montyn and Mrs Sue Hawker were also present.

60. APOLOGIES FOR ABSENCE – Mr R Shrubb, Mr D Wright, Mr W Buckland

61. DECLARATIONS UNDER THE CODE OF CONDUCT – Mrs J Barrett,
personal, planning application. 1 Springwell Cottage Pound Road

62. URGENT ITEMS – None raised

63. WW/02256/FUL – ELI's LODGE SUBSTITUTE PLANS.-. Members considered the substitute plans for this application and representation from members of the public. Following debate, on a proposal by Mr Hutton, seconded by Mr Martin Members resolved not to object.

64. PLANNING - Noted the decisions of the Council were as follows;

List No	Reference	Application details
40/19	WW/18/02446/TCA	Mr Stuart Power Atherstone House Elms Lane West Wittering PO20 8LW Notification of intention to reduce crowns overall by removing new growth up to 1.5m (back to the previous pruning cuts) on 1 no. Birch tree (T1), 1 no. Ash tree (T2), 1 no. Pear tree (T5) and 2 no. Maple trees (T3 and T4). Fell 1 no. Birch tree (T6) .NO OBJECTION
41/19	WW/18/02401/DOM	Mr & Mrs Charlotte & Ed Keen Mae Cottage 24 Jolliffe Road West Wittering PO20 8ET Front first storey extension creating porch, rear single storey extension, garden room OBJECTION-Out of keeping
	WW/18/02464/DOM	Mr And Mrs Birchall 48 Marine Drive West West, Wittering Chichester West Sussex First floor rear addition, balcony, stove flue, change in facing materials and alterations. NO OBJECTION
	WW/18/02489/DOM.	Mr Jarman Elmhurst Lodge Elms Ride West Wittering PO20 8LP New front porch NO OBJECTION
	WW/18/02521/OBG	Hyde Housing Association Limited Land West Of 10 To 16 Summerfield Road West Wittering West Sussex Variation of a S106 agreement for WW/10/03356/FUL relating to affordable housing OBJECTION-Contrary to policy.
	WW/18/02535/DOM	Mr R Enock Bramber Cottage Chichester Road West Wittering PO20 8QA Proposed Ancillary Building Comprising Log

		Store And Garden Store NO OBJECTION
42/19	WW/18/02283/DOM	Mr Ian Sweetapple 22 Culimore Close West Wittering PO20 8HD Proposed single storey rear extension and first floor rear dormer windows NO OBJECTION
	WW/18/02344/DOM	Mr & Mrs Crouch Maple Cottage 1 Elms Lane West Wittering PO20 8LW Replacement side single storey extension and rear conservatory. Two new dormer windows and internal alterations. Removal of existing chimney. Existing window to be replaced with larger window and replacement front door with glazed side panel. NO OBJECTION
	WW/18/02410/TPA	Mr Stuart Power Land North West Of Seafarers Roman Landing West Wittering PO20 8AS Raise crown by 1m (to clear building and to increase headroom over gardens) on 1 no. Oak tree (T1) subject to WW/09/00117/TPO. OBJECTION-Important screen for settlement boundary.
	WW/18/02474/DOM	Jos Gimbel Fieldside Piggery Hall Lane West Wittering PO20 8PZ Demolition of existing extension and canopy and construction of new single storey side extension and porch NO OBJECTION
	WW/18/02608/DOM	Mr & Mrs Wade Chapel Elms Chapel Lane West Wittering PO20 8QG Demolish existing garage. Single storey rear and side extension. NO OBJECTION
43/19	WW/18/02598/FUL	C Kings Strongwork Developments Ltd Queen Min 62 Howard Avenue West Wittering PO20 8EU Demolition of existing dwelling and erection of 2 no. detached dwellings, 2 no. new vehicular accesses (existing to be closed), cycle stores and parking with alterations to approved elevations NO OBJECTION
	WW/18/02633/TCA	Mrs Joanne Brown 1 Springwell Cottage Pound Road West Wittering PO20 8AJ Notification of intention to crown reduce by 30% as overhanging neighbouring property on 1 no. Willow tree (T1). SUPPORT

65 CONFIRMATION OF MINUTES AND MATTERS ARISING – On a proposal by Mr Hutton and seconded by Mr Lewis the minutes were approved and signed by the Chairman.

66. DISTRICT AND COUNTY COUNCIL UPDATE – Cllr Montyn reported that the TRO for the speeding restriction on Chichester Road had been approved by the South Chichester CLC. Cllr Barrett reported that the Chichester District Local Plan for 2016-2034 was currently being discussed and housing numbers be in the public domain from Monday November 5th 2018. Planners will be present at the next Peninsula Forum on December 3d at the Sports Pavilion where the plan would be discussed. Cllr Montyn expressed concern about the A27 developments and hoped all interested parties could agree on the best option. Cllr Bennett stated that mitigation must be included in any proposals for development.

67. REPORTS AND RECOMMENDATIONS FROM WORKING PARTIES

a) **Allotments** – Members noted that only one quote has been received for the trimming of the inside of the site hedge, the price four years ago was £400.00 and the current quote is for £450.00. On a proposal by Mr Martin and seconded by Mr Patel the quote was approved. The Allotment association has asked the Parish Council to fund a skip on a one off basis. This was agreed.

b) **Footpaths and Open Spaces** – The Clerk reported an update on the purchase of land involving legal advice. On a proposal by Mr Martin, seconded by Mr Patel Members agreed to deal with this item in closed session. The Clerk reported on the Summerfield Road Tree Planting Project which is a community project that is planting fruit trees in the community. Mr Martin asked about liability for the trees, maintenance of them and responsibilities regarding the collecting and use of the fruit. Mr Hutton also raised the issue of the impact on the grass cutting. The Clerk will check on this with the organisers and report back to the next meeting. Members also considered recent legal advice regarding inspection and maintenance of trees. Mr Martin asked about the current status of tree maintenance in the parish and the plan for this work. It was agreed that advice was needed from the Councils specialist contractor regarding high risk trees and Mrs Pike was concerned about the risk to children when climbing trees,

c) **Sportsfield and Millennium Meadow** – Members noted that the Millennium Meadow resurfacing is progressing well and that the Pavilion boiler had been serviced.

d) **Snowhill** – No items to report.

e) **Finance** – Members noted the communication from Barclays bank regarding increased charges. It was agreed that the Finance WP would look into banking arrangements with the new Clerk. Mr Martin reported on the WP meeting to recommend the Budget and Precept for 2019/20. Members noted that the recommendation was to increase the precept by 2% and this would include funding for projects identified at Shore Rd, and Sportsfield improvements. . It was noted that the Budget would be amended to reflect the pension costs for the new Clerk subject to approval by the Council at the next meeting. On a proposal by Mr Lewis, seconded by Mr Martin the Budget for 2019/20 was agreed subject to the amendment for the Clerks pension and the precept of £103800 was also agreed. Members also noted the CIL allocation of £12799 and on a proposal by Mr Hutton seconded by Mr Martin agreed that this should be allocated towards the cost of purchasing land as open space.

On a proposal by Mrs Pike and seconded by Mr Patel accounts listed below and totalling £114,182.84 were approved for payment.

Payee	Details	£
Kestrel	Millenium Meadow re surface	64,674.00
CDC	Paladin Hire	59.20
Wilbar Associates	Lining for TRO	7044.35
B&M Plant hire	Shingle Marine Drive	384.00
Homeclean	Pavilion	534.00
HMRC	Liabilities	177.31
Mrs J Brown	Clerks salary	1100.18
Wannops LLP	Purchase of land	30,800.00
Wannops LLP	Fees re Purchase of land	300.00
SWR Garden Services	Grasscutting	280.00
Sussex Estate Care Ltd	Millenium Meadow hedge	1572.00
Sussex Estate Care Ltd	Cycle path	300.00
Sussex Estate Care Ltd	Grasscutting Triangle	108.00
Sussex Estate Care Ltd	Grasscutting Marine Drive CP	174.00
Sussex Estate Care Ltd	Grasscutting triangle	108.00
Airs	NP fees	5752.80
Arbtechnic	Sportsfield trees	815.00
TOTAL		114,182.84

f) Communication and web site – The Clerk reported that the official address for the Parish Council will change to The Sports Pavilion in the New Year. Mr Martin and Mr Patel agreed to meet to discuss various issues relating to IT and the website.

g. Parish Assets/Footway Lighting – No items to report

h. Memorial Hall – Mrs Barrett asked for an update on the New Homes Bonus. The Clerk agreed to contact CDC to find out when the grant would be paid.

i) Twinning – No items to report

j) East Head/CIAG/Flood Mapping/West Manhood Drainage Group – It was noted that the East Head CIAG will meet on November 29th. There is no meeting currently planned for the Manhood Drainage group

k) Emergency Planning – The completed plan will be available in the parish office whilst the official copy is held at east Wittering parish council office. It will be updated on an annual basis. All Members may also have a copy if required. Mr Patel requested an electronic copy.

l) Parish Church – The Church will be organising an event for Christmas day afternoon for those people who are on their own and would like company,

m) Peninsula Forum – Cllr Barrett asked Members to make every effort to attend the next meeting to be held in West Wittering on 3rd December 2018.

68. CORRESPONDENCE –

- i) SOS-(C) – Cllr Barrett reminded members of the Local Plan review consultation which starts on November 13th.

69. OTHER ITEMS FOR DISCUSSION – Mr Hutton reported that the Christmas tree has been ordered and arrangements made for it to be put up on the Village Green.

70. OPEN FORUM – Mr Carter thanked the Parish Council for undertaking tree work on the sports field.

The Council then excluded the press and the public in order to discuss the following item

71. PURCHASE OF ADDITIONAL LAND – The Clerk reported that the draft contracts had been circulated for comment. Mr Martin suggested that an additional word “commercial” be added to paragraph one of the overage clause before the word “development”. The Clerk agreed to inform the Parish Council’s solicitor to negotiate this wording.

There being no further business for discussion the meeting closed at 9.00pm

Signed:.....

Chairman

Date:

The next meeting of the Parish Council will be held on THURSDAY 6th December 2018 in the West Wittering Sports Pavilion, Rookwood Rd.

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT WEST WITTERING PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL’S WEB SITE: www.westwitteringparishcouncil.gov.uk

