WWPC Steering Group

Term of Reference

March 2016

>> The Chairman and Vice Chairman will be appointed by the Parish Council.

>> A quorum will consist of no less than 3 members

>> The terms of reference can be changed at any time by the Parish Council.

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>> Members must adhere to the standards enshrined in the National

>> Code of Conduct

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>> Key responsibilities:

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>> 1. In conjunction with consultants prepare a Neighbourhood

>> Development Plan that meets local and national requirements for

>> agreement by the Parish Council and Local Planning Authority.

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>> 2. Ensure all financial commitments are authorised by the Parish Council.

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>> 3. Ensure the Parish Council are kept informed of progress on a

>> regular basis.