**NEIGHBOURHOOD DEVELOPMENT PLAN MEETING 24th JANUARY 2017**

NOTES

APOLOGIES

John Carnegie and Mr Thompson

PRESENT

Val Dobson

Rowena

Ray Lewis

Bob Hutton

Nicolette Pike

Ruth Betts

Keith Martin

David Galloway – Chairman

Richard Shrubb

DISCUSSION POINTS

Scope of responsibilities due from WSCC/Environment Agency/Historic England/CBC/NE

FOCUS GROUPS

Need to develop existing groups plus speciality input

Call them to workshop – Workshop foreman to be prepared then again to Council or draft plan.

*Rowena’s office to facilitate local events with local help*

Keith Martin stated focus group should be drawn from all of the village, leaders need understanding of the tasks required.

TASK Leaders to do expectations HELP throughout workshop

We discussed on how we should engage and get responses.

Object is to get more participation.

WW School was mentioned but felt parents were not West Wittering residents.

NDP Other good examples to view Wisborough Green and Westbourne.

Rowena discussed next steps and document.

The questionnaire was discussed and how to present the information

Keith Martin is working on this

Survey outcome – Base for workshop discussion

Point made we should not do / offer what we can’t deliver in local plan

Call for sites discussions again

Keith Martin said he felt he could not be part of this as he possibly had a conflict of interest with his position at Chichester Harbour Conservancy.

Rowena to distribute call for site template

WW design guide

Nicolette was thanked for her excellent work on this.

Someone needs to OWN update and populate document with others input.

Need Maps / pictures / life view template

Suggested Joanne Brown to own.

Advise to update VDS so in line with NDP at conclusion of NDP

Need to start work on Green Spaces report.

Rowena update project plan

Need to own document to put through to policies in NP

Next meeting 28th February 2017 at 7pm

WWPC – NDP MEETING NOTES 24-01-17