



WEST WITTERING PARISH COUNCIL

To: All Members

You are hereby summoned to attend the following meeting for the transaction of the business stated in the agenda below.

Meeting: **Full Council**

Date & Time: **Thursday 1st October 2026 at 7pm**

Location: **The Pavilion, Rookwood Road, West Wittering PO20 8LT**

Members of the public and press are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman and in accordance with Standing Orders.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio recording. Photography is also permitted, by attending this meeting, you are consenting to be recorded. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Celia Price

Celia Price BA (Hons) Community Governance, FSLCC

Locum Clerk to the Council

25th September 2026

West Wittering Parish Council operates under the General Power of Competence since adopted on 4th June 2026. Minute reference 09/26

AGENDA

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| 096/26 | Apologies for Absence
To receive apologies for absence |
| 097/26 | Declarations of Interest
To note that existing declarations of interest remain on record, and to receive any new or amended declarations in accordance with the Localism Act 2011. |
| 098/26 | Minutes of the Parish Council meeting held on 3rd September 2026
To approve the minutes of the Parish Council meeting held on 3 rd September 2026 as a true and accurate record of the meeting. |
| 099/26 | Action Updates
To receive updates on outstanding actions not covered elsewhere on the agenda (for information only) |

- 100/26 Chair's Report**
To receive and note the Chair's report
- 101/26 County & District Councillor Reports**
To receive reports from the County and District Councillors on matters pertinent to West Wittering.
- 102/26 Parish Councillor Reports**
To receive and note any updates from Parish Councillors
- 103/26 Public Session & Questions**
Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. Public participation shall not exceed 15 minutes, and a member of the public shall not speak for more than 3 minutes. During discussions of sensitive or confidential matters, the public will be excluded.
- 104/26 Governance Working Group**
To receive an update and agree recommendations
- i. Allotments Agreement
 - ii. Tennis Club Agreement
 - iii. Sailing Club Agreement
- 105/26 Flooding and Drainage Working Group**
To discuss and agree the reinstatement, membership and Terms of Reference for a Flooding Working Group.
- 106/26 Benches**
To discuss and agree a program to audit, repair and replace benches in the village.
- 107/26 Noticeboards**
To receive quotes for the repair and / or replacement of the noticeboards at the Parish Hall and Medical Centre
- 108/26 Pavillion Fire Doors**
To consider a quote for the replacement of two fire doors
- 109/26 Finance**
- i. To receive and agree the payment list up to 1st October 2026
 - ii. To receive bank reconciliations
 - iii. To note the budget position to date
 - iv. To receive and discuss the external auditors report and conclusion of audit for year-end 31st March 2026
- 110/26 Items for information or future agenda items**
- 111/26 Date of Next Meetings**
Planning tbc
Finance Committee – 15th October
Full Council – 5th November

Copies of agendas and supporting papers will be posted on the council's website and noticeboards or can be requested in advance by emailing info@westwitteringparishcouncil.gov.uk