

**WEST WITTERING PARISH COUNCIL**  
**NOTICE OF MEETING AND AGENDA**

Dear Councillors,

You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Thursday July 6th 2023, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

**A G E N D A**

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on June 1<sup>st</sup> 2023 (copy available in the Library and at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising.
3. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.**

4. Planning – to note the minutes of the Planning Committee held on June 28th, 2023.
5. To confirm the installation of two memorial benches.
6. To update the Parish Council on the recent issue at the Public Conveniences.
7. Reports and Recommendations from Working Parties and from representatives on other bodies.

	Topic	Agenda item
<b>7.1</b>	<b>Environment and Green Spaces</b>	Update on Village Green ***
		Open Spaces <ul style="list-style-type: none"><li>• Update on the biodiversity project.</li><li>• To receive the annual report on footpaths from WSCC and confirm the allocation of footpaths to Councillors for inspections.</li></ul>
<b>7.2</b>	<b>Community Liaison</b>	
<b>7.3</b>	<b>Parish Projects</b>	Neighbourhood Plan – to update the Parish Council on progress since the last meeting.

7.4	<b>Parish Administration</b>	<ul style="list-style-type: none"> <li>i) Approval of accounts for payment June 2023.</li> <li>ii) To receive the budget monitoring statement for 2023.</li> <li>iii) To further consider the WWPC approach to the repair and maintenance of the wash facilities in the public conveniences on the Village Green following advice from CDC.</li> <li>iv) To approve the expenditure for the replacement one of the boilers at the Pavilion.</li> </ul>
		To confirm the date of the next Communications and Website Working Party.
7.5	<b>Representation on other bodies: -</b>	West Sussex Association of Local Councils (WSALC), Chichester District Association of Local Councils (CDALC) and the Chichester Harbour Conservancy (CHC) Advisory Committee update and to formally nominate Cllr Ivan Western as the second Councillor representing WWPC on WSALC.
		Sussex Police Parish meeting - to report back on the recent meeting with the Police and Crime Commissioner's Engagement officer organised by WSALC.
		Report back on the recent MPP and SWISH meetings.

8. Correspondence received for action or comment including items circulated for information to include the following: -

- Correspondence from NALC requesting the following information: -

NALC's Smaller Councils Committee are keen to find out how many local (parish and town) councils in each county association area have declared a climate emergency, anything you have done to tackle climate change locally and any examples of local councils partnering with principal authorities to tackle climate change.

- Correspondence from Mr Montyn concerning the National Highways-SRN-South Coast Central Strategy Report.

9. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.**

**Mrs S Hawker, Clerk, June 30<sup>th</sup> 2023.**