

## WEST WITTERING PARISH COUNCIL

### NOTICE OF MEETING AND AGENDA

**You are hereby summoned to attend the meeting of the above Council due to be held virtually on Thursday November 5<sup>th</sup> 2020, at 7pm.**

### A G E N D A

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Other items for discussion (not on the Agenda but considered by the Chairman to be of an urgent nature).
3. Confirmation of Minutes of the meeting held on 1<sup>st</sup> October 2020 (copy available at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising.
4. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public who have booked to attend to ask questions of the County and District Councillors.**

5. Planning: - to note the minutes of the Planning Committee held on 28th of October 2020.
6. To consider the survey circulated by West Sussex Association of Local Councils (Wsalc) as part of the Value for Money review of the Surrey and Sussex Association of Local Councils (Ssalc) and to nominate two Councillors as West Wittering Parish Council representatives on Wsalc.
7. To discuss the current situation regarding the sand dunes adjacent to the houses on The Strand and footpath and agree next steps.
8. Reports and Recommendations from Working Parties and from representatives on other bodies.

Number	Topic	Agenda item
A	Allotments	
B	Footpaths, open spaces.	
C	Sportsfield management and Millennium Meadow	
D	Snowhill	To consider the implications of clearing some of the land at Snowhill and its possible status as SSSI.
E	Finance	i) Approval of Accounts for payment. ii) To receive the Budget Monitoring statement for October. iii) To receive the External Audit report from the external auditor for 2019/20.

F	Communications and website	Update on website developments following the meeting with Website Success. To consider plans for the next newsletter.
G	Neighbourhood plan	To confirm Cllr Pike as Chairman of the Neighbourhood Plan steering group.
H	Parish Assets/Footway lighting	
I	East Head CIAG	To receive an update on the meeting held on October 7 <sup>th</sup> 2020.
J	Manhood Drainage Group	
K	Peninsula Forum, MPP and CDALC.	

9. Correspondence received for action or comment including items circulated for information.
10. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.
11. Report on the Clerk's appraisal. \*\*\*

\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE VIRTUAL MEETING AND MAY CONTACT THE CLERK ON [CLERK@WESTWITTERINGPARISHCOUNCIL.GOV.UK](mailto:CLERK@WESTWITTERINGPARISHCOUNCIL.GOV.UK) TO REQUEST THE ACCESS INFORMATION GIVING THEIR NAME AND ADDRESS. MEMBERS OF THE PUBLIC WISHING TO SPEAK SHOULD MAKE THEIR REQUEST TO THE CLERK, USING THE SAME EMAIL ADDRESS. MEMBERS OF THE PUBLIC MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. ALL PARTICIPANTS TO THE MEETING SHOULD SET THEIR DEVICE TO "MUTE" UNLESS INVITED TO SPEAK.**

**Mrs S. Hawker, Clerk, 29<sup>th</sup> October 2020.**