

## WEST WITTERING PARISH COUNCIL

### NOTICE OF MEETING AND AGENDA

**You are hereby summoned to attend the meeting of the above Council due to be held virtually on Thursday October 1<sup>st</sup> at 7pm.**

### A G E N D A

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Other items for discussion (not on the Agenda but considered by the Chairman to be of an urgent nature).
3. Confirmation of Minutes of the meeting held on 3<sup>rd</sup> September 2020 (copy available at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising.
4. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.**

5. Planning: - to note the minutes of the Planning Committee held on 22<sup>nd</sup> of September 2020.
6. To formally recommend the co-option of two candidates to fulfil the position of Councillor on West Wittering Parish Council.
7. To consider the request made at the previous meeting of this Parish Council for a contribution from the Council to the repair of Ellanore Lane.
8. Reports and Recommendations from Working Parties and from representatives on other bodies.

| Number | Topic  | Agenda item   |
|--------|--|---|
| A      | Allotments                                   | To report on a recent training course attended by the Clerk and Cllr Pike.  |
| B      | Footpaths, open spaces.                      | To inform Councillors of the current position regarding footpath inspections.   |
| C      | Sportsfield management and Millennium Meadow |   |
| D      | Snowhill                                     | To discuss the options for the bench near the overgrown gorse.  |
| E      | Finance                                      | i) Approval of Accounts for payment.<br>ii) To receive the Budget Monitoring statement.<br>iii) To receive the Internal Audit report from the internal auditor. |
| F      | Communications and website                   | Update on recent website developments and to confirm the next date for the working party meeting.   |

|   |                                |  |
|---|--------------------------------|--|
| G | Neighbourhood plan             | To receive an update from the Neighbourhood Plan Steering group. |
| H | Parish Assets/Footway lighting |  |
| I | East Head CIAG                 |  |
| J | Manhood Drainage Group         |  |
| K | Peninsula Forum                |  |

9. Correspondence received for action or comment including items circulated for information to include an email received asking the Parish Council to consider and discuss the situation regarding short let Airbnb properties.
10. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE VIRTUAL MEETING AND MAY CONTACT THE CLERK ON [CLERK@WESTWITTERINGPARISHCOUNCIL.GOV.UK](mailto:CLERK@WESTWITTERINGPARISHCOUNCIL.GOV.UK) TO REQUEST THE ACCESS INFORMATION GIVING THEIR NAME AND ADDRESS. MEMBERS OF THE PUBLIC WISHING TO SPEAK SHOULD MAKE THEIR REQUEST TO THE CLERK, USING THE SAME EMAIL ADDRESS. MEMBERS OF THE PUBLIC MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. ALL PARTICIPANTS TO THE MEETING SHOULD SET THEIR DEVICE TO "MUTE" UNLESS INVITED TO SPEAK.**

**Mrs S. Hawker, Clerk, 25<sup>th</sup> September 2020.**