



**WEST WITTERING PARISH COUNCIL  
NOTICE OF MEETING AND AGENDA**

**Dear Councillors,**

**You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Thursday April 3rd, 2025, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.**

***A G E N D A***

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on March 6th, 2025 (copy available in the Library and at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising.
3. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.**

4. Planning: — to note the minutes of the Planning Committee held on March 26th, 2025.
5. To discuss and agree the WWPC response to the Government's current consultation on the proposal to have a Combined Mayoral Strategic Authority for Sussex and Brighton and Hove.
6. To update the Parish Council on the current situation regarding the provision of social housing on the Land to the West of Church Road.
7. To discuss and agree the need to repair and update the children's play area following complaints from residents and the latest ROSPA safety report. Some funding is available from the remainder of the S106 funds from North of Chaucer Drive and a possible grant from CDC.
8. To discuss and agree the need to register the allotment land with the Land Registry as it was purchased prior to the requirement for registration.

**9. Reports and Recommendations from Working Parties and from representatives on other bodies.**

	Topic	Agenda item
<b>9.1</b>	<b>Environment and Green Spaces</b>	To consider a request for a memorial bench plaque on an existing bench at Snow Hill. To update the Parish Council on the Snow Hill Charity meeting concerning the request for access to Snow Hill for gas supply connection purposes. ***
<b>9.2</b>	<b>Community Liaison</b>	Update on the arrangements for the Annual Parish Assembly for 2025.
<b>9.3</b>	<b>Parish Projects</b>	To receive the Emergency Planning Pack and agree working party membership for taking this forward.
<b>9.4</b>	<b>Parish Administration</b>	i) Approval of accounts for payment for April. ii) To receive the budget monitoring statement for March 2025. iii) To consider three quotations for the interior decoration of the pavilion meeting room. iv) To consider the rental charges for the pavilion meeting room for 2025/26.
<b>9.5</b>	<b>Communication and engagement</b>	Newsletter update
<b>9.6</b>	<b>Representation on other bodies: -</b>	Councillors to report back on any meeting attended to include: - Manhood Peninsula Partnership West Sussex Association of Local Councils Chairs' Forum Chichester Harbour Conservancy CHASM (Crustaceans, Habitat And Sediment Movement) Any other meetings attended by Councillors.

**10. Correspondence** received for action or comment including items circulated for information to include:

- A survey from the [WSCC Wellbeing Board on Wellbeing](#). This survey seeks resident's views on the draft Local Joint Health and Wellbeing Strategy 2025-2030.
- A request from a resident for the Parish Council to support the joining up of existing yellow lines to pass across the front of their drive as it is often blocked.

**11. Open Forum** – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider charity/ legal advice.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.**

**Mrs S Hawker, Clerk, March 26<sup>th</sup> 2025.**