

**WEST WITTERING PARISH COUNCIL**  
**NOTICE OF MEETING AND AGENDA**

Dear Councillors,

You are hereby requested to attend a meeting of the West Wittering Parish Council at 7.00pm on Thursday December 1st, 2022, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

**A G E N D A**

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on November 3rd 2022 (copy available in the Library and at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising.
3. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.**

4. Planning – to note the minutes of the Planning Committee held on November 23rd, 2022.
5. Boundary Commission review – to consider the Parish Council's response to the current final consultation from the Boundary Commission.
6. To consider a response to the request from CDALC (Chichester Association of Local Councils) for an annual subscription.
7. Reports and Recommendations from Working Parties and from representatives on other bodies.

Number	Topic	Agenda item
<b>A</b>	<b>Environment and Green Spaces.</b>	Carols on the Green – to confirm the arrangements for this event due to take place on December 21 <sup>st</sup> 2022 at 6pm.
<b>B</b>	<b>Community Liaison</b>	Remembrance Day Service
<b>C</b>	<b>Parish Projects</b>	To update the Parish Council on the production of a WWPC newsletter. To report on progress with the Neighbourhood Plan.
<b>D</b>	<b>Parish Administration:</b> -	i) Approval of Accounts for payment. ii) To receive the Budget Monitoring statement for October. iii) To consider and approve the Section 137 grant applications for 2022. iv) To consider a proposal from the Finance Working Party to increase staffing hours.

<b>E</b>	<b>Representation on other bodies: -</b>	To report on the recent meeting of the West Sussex Association of Local Councils (WSALC) AGM held on November 25 <sup>th</sup> 2022. To report on the Sussex Police focus group attended by the Chairman.

8. Correspondence received for action or comment including items circulated for information.
9. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN.**

**DATE OF NEXT MEETING – January 5<sup>th</sup>, 2023, at 7pm in the Pavilion, Rookwood Road.**

**Thank you.**

**Mrs S. Hawker, Clerk, November 24th 2022.**