



**WEST WITTERING PARISH COUNCIL
NOTICE OF MEETING AND AGENDA**

Dear Councillors,

You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Thursday December 4th 2025, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

A G E N D A

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on November 6th 2025 (copy available in the Library and at www.westwitteringparishcouncil.gov.uk) and any matters arising.
3. To resolve to confirm the appointment to fill the existing WWPC casual vacancy following a recommendation from the co-option panel.
4. Reports from County and District Councillors.

The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.

5. Planning – to note the minutes of the Planning Committee held on November 26th, 2025.
6. To discuss and agree actions following an email from West Wittering Estate Ltd regarding the potential need for planning permission in future for replacing the shingle on the Snow Hill foreshore.
7. To discuss and agree the S137 grant applications for 2025.
8. To discuss and agree the formation of a Community Land Trust in accordance with Policy WW3 and Community Aspiration 3 of the West Wittering Neighbourhood Plan.
9. To discuss the proposed community leisure facility aspiration for West Wittering and agree a WWPC approach.
10. To consider and agree further actions regarding Highways issues in the village following a letter received from government regarding Traffic Regulation Orders which suggests that a seasonal TRO may be possible for Elms Lane.

11. Reports and Recommendations from Working Parties and from representatives on other bodies.

	Topic	Agenda item
11.1	Environment and Green Spaces	Snow Hill Management Plan update. Village Green update *** Sports field working party feedback ***
11.2	Community Liaison	Confirmation of the Carols on the Green arrangements. To report back from a meeting between Southern Water and local Parish Councils held on November 28 th , 2025, concerning local drainage and sewerage issues.
11.3	Parish Projects	Emergency Planning update. East West cycle way hedge project update. Solar panels project update.
11.4	Parish Administration	i) Approval of accounts for payment. ii) To receive the budget monitoring statement for November 2025.
11.5	Representation on other bodies: -	Councillors to report back on any meeting attended to include: - Chichester District Association of Local Councils meeting Chichester Harbour Conservancy Advisory Committee meeting Manhood Peninsula Surface Water and Issues Group (SWISH) Crustaceans Habitat and Sediment Movement Partnership meeting (CHASM).

12. Correspondence received for action or comment including items circulated for information: -

- Details of the consultation on the future of Local Government can be found on the Government's website here: [Local government reorganisation in East Sussex and Brighton and Hove, and West Sussex](#). To consider a WWPC response. The closing date for responding is January 11th 2026 at 11.59pm.

13. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

***** The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.

Mrs S Hawker, Clerk, November 28th 2025