



**WEST WITTERING PARISH COUNCIL**  
**NOTICE OF MEETING AND AGENDA**

**Dear Councillors,**

**You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Thursday February 5th 2026, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.**

**A G E N D A**

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on January 15th, 2026 (copy available in the Library and at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)).

3. Reports from County and District Councillors.

**The Chair will open the meeting to allow members of the public present to ask questions of the County and District Councillors**

4. To note the minutes of the Planning Committee meetings held on January 28<sup>th</sup>, 2026.
5. To adopt a revised Training and Development Policy following a requirement to include councillors and volunteers in the NALC model policy.
6. To receive a report on the condition of the roof on the public conveniences and to agree a contractor to carry out the work from the quotations received.
7. To receive a note from CDC Housing Department and to consider ways in which WWPC may publicise the available affordable and social housing to residents in the village.
8. To approve payments for February 2026.
9. To agree actions required to stop illegal parking within the village green area. \*\*\*
10. To consider a request from the Rookwood Lawn Tennis Club to install LTA approved floodlights on court one and two.
11. To further consider making a recommendation to Chichester District Council to initiate a Community Governance Review having received the information requested at the previous meeting from the Clerk. The review would consider increasing the number of Parish Councillors to ensure that the Parish Council governance arrangements remain effective, representative and aligned with the needs of the local community in time for the next Parish Council elections in May 2027.

**12. Reports from Working Parties and from representatives on other bodies.**

	Topic	Agenda item
<b>12.1</b>	<b>Environment and Green Spaces</b>	Update on the meeting with the West Wittering Cricket Club.
<b>12.2</b>	<b>Community Liaison</b>	To update the Parish Council on the Stockbridge Road gas main work.
<b>12.3</b>	<b>Parish Projects</b>	To update the Parish Council on the replacement playground project. To update the Parish Council on the solar panels project. To update the Parish Council on the parish chains process.
<b>12.4</b>	<b>Parish Administration</b>	To receive the budget monitoring statement for January 2026.
<b>12.5</b>	<b>Communication and engagement</b>	To agree a timetable for the production of the spring newsletter
<b>12.6</b>	<b>Representation on other bodies: -</b>	Councillors to report back on any meeting attended to include: - The CDC All Parishes meeting held on February 2 <sup>nd</sup> 2026.

**13. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.**

**\*\*\* As set out in the Public Bodies (Admissions to Meetings) Act 1960, the Council may resolved to exclude the press and public for a portion of the meeting on the grounds that the publicity would prejudice public interest by reason of the confidential nature of the business to be discussed.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.**

**Mrs S Hawker, Clerk, January 29th 2026.**

*As set out in the Openness of Local Governing Bodies Regulations 2014, during this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. Any items in the Exempt Part of the agenda cannot be filmed. If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*