



**WEST WITTERING PARISH COUNCIL
NOTICE OF MEETING AND AGENDA**

Dear Councillors,

You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Thursday February 6th 2025, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

A G E N D A

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on January 9th, 2025 (copy available in the Library and at www.westwitteringparishcouncil.gov.uk) and any matters arising.
3. Reports from County and District Councillors.

The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.

4. Planning – to note the minutes of the Planning Committee held on January 29th, 2025.
5. To update the Parish Council on options for the spending of S106 funds allocated to Community Facilities in West Wittering from the Sandpiper Walk development and to agree any actions required.
6. To discuss and agree the WWPC response to the public consultation on the WSCC Road Safety Strategy.
7. To discuss and agree a response to CDC concerning the future of the telephone box in Pound Road. British Telecom are consulting with CDC on a number of phone boxes within the district where mobile coverage is deemed good. There is an option for WWPC to adopt the phone box for £1 and use it for something else such as a defibrillator.
8. Reports and Recommendations from Working Parties and from representatives on other bodies.

	Topic	Agenda item
8.1	Environment and Green Spaces	Snow Hill maintenance programme update *** To consider a request from the Bracklesham Youth Footballers to investigate the feasibility of installing a 4G pitch on the Sportsfield.*** To receive the report from the two yearly Tree Safety Audit and agree actions.
8.2	Community Liaison	VE Day 8 th May 2025 – to consider if WWPC wishes to purchase and fly the VE Day Flag on May 8 th 2025.
8.3	Parish Projects	
8.4	Parish Administration	i) Approval of accounts for payment for February. ii) To receive the budget monitoring statement for January 2025. iii) To discuss and approve the purchase of a financial software package and also an Allotment management package.
8.5	Communication and engagement	To agree the production and timeframe for the next WWPC newsletter.
8.6	Representation on other bodies: -	Councillors to report back on any meeting attended to include: - CDALC 14/1/25 CHC 20/1/25 All Parishes Meeting 3/2/25 Any other meetings attended by Councillors.

9. Correspondence received for action or comment including items circulated for information to include: -

- Information from CDC regarding the procedure to follow if anyone finds a stray dog and a request for the WWP to publicise this procedure.
- Correspondence from Southern Water advising WWPC of the changes that have been made to their surface water management policy, with the aim of reducing the impact of surface water on the foul and combined sewer networks.

10. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

*** The Council may make a resolution to exclude the Public and the Press in order to consider charity/ legal advice.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.

Mrs S Hawker, Clerk, January 31st 2025.