



WEST WITTERING PARISH COUNCIL
NOTICE OF MEETING AND AGENDA

Dear Councillors,

You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Thursday June 5th, 2025, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

A G E N D A

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on May 1st, 2025 (copy available in the Library and at www.westwitteringparishcouncil.gov.uk) and any matters arising.
3. Reports from County and District Councillors.

The Chair will open the meeting to allow members of the public present to ask questions of the County and District Councillors.

4. Planning: — to note the minutes of the Planning Committee held on May 28th, 2025.
5. To discuss and agree the Terms of Reference for the West Wittering Parish Council Planning Committee and to agree dates for the Planning Committee meeting dates for 2025/26.
6. To discuss and agree a response to the current consultation from the Chichester Harbour Conservancy on the Chichester Harbour National Landscape Management Plan (2025-2030). The deadline for responding is 30 June 2025 (23:55).
7. To discuss and agree village dangerous near-miss hot spots in preparation for a Manhood Peninsula Partnership Green Lanes across the Manhood (GLaM) workshop on June 19th at the Sidlesham Memorial Hall between 9.30am and 11.30am and to agree Parish Council representation at the event. The workshop will be the opportunity for every parish on the Peninsula to bring details of traffic hotspots/rat runs that need

traffic calming and this information will be the basis of the development of an Active Travel Plan for the peninsula.

8. To update the Parish Council on the current situation regarding the provision of social housing on the Land to the West of Church Road and the possibility of developing a Community Land Trust for West Wittering as described in the West Wittering Neighbourhood Plan.
9. To discuss the situation regarding the sale of the land off Chapel Lane, West Wittering and consider any actions required.
10. Reports and Recommendations from Working Parties and from representatives on other bodies.

	Topic	Agenda item
10.1	Environment and Green Spaces	Report back from the Sportsfield Charity Working Party and any subsequent decisions to be made regarding ways to protect the courts from a strong South Westerly wind. *** Update on the Village Green***
10.2	Community Liaison	To discuss and agree the arrangements for the Annual Parish Assembly for 2026. To discuss and agree a proposal for a Community Garden and tree planting at the Memorial Hall as part of the 80 th anniversary of The Horticultural Society and VE Day. Update on Cakeham Manor Estate plans for the sand dunes.
10.3	Parish Projects	To update the Parish Council on the S106 projects currently being progressed including the Memorial Hall toilet improvements, solar panels on the Village Green toilets and the Pavilion building and the Children's Playground.
10.4	Parish Administration	<ul style="list-style-type: none"> i) To receive a financial report on the year ended 31st March 2025. ii) To report and receive the Internal Audit Report for the year ended 31st March 2025. iii) Approval of Annual Return – Annual Governance Statement 24/25. iv) Approval of Annual Return – Annual Accounting Statement 24/25. v) To agree the dates for the Notice of Public Rights vi) Approval of accounts for payment June 2025.
10.5	Communication and engagement	Newsletter plans for the WWPC Autumn newsletter.
10.6	Representation on other bodies: -	Councillors to report back on any meeting attended.

11. Correspondence received for action or comment including items circulated for information to include: -

- An email from West Sussex County Council (WSCC) with an update on the current Devolution Plans.
- An email from WSCC on the planned improvements to the King Charles III footpath.

12. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

***** The Council may make a resolution to exclude the Public and the Press in order to consider charity/ legal advice.**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.

Mrs S Hawker, Clerk, May 29th 2025.