

WEST WITTERING PARISH COUNCIL
NOTICE OF MEETING AND AGENDA

Dear Councillors,

Your attendance is requested at the Annual Meeting of the Parish Council to be held on Thursday **5th May 2022** at 7pm in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

A G E N D A

1. Election of Chairman (including signing of Declaration of Acceptance of Office).
2. Election of Vice-Chairman (including the signing of Declaration of Acceptance of Office)
3. To accept apologies for absence.
4. To receive declarations of interest.
5. Confirmation of Minutes of the meeting held on 7th April 2022 (copy available in the library or at www.westwitteringparishcouncil.go.uk) and any matters arising.
6. Reports from County and District Councillors.

The Chairman will open the meeting to allow members of the public who have booked to attend to ask questions of the County and District Councillors.

7. To note the minutes of the Planning Committee held virtually on April 27th, 2022.
8. To agree the Parish Council meeting schedule to May 2023.
9. Policy review and adoption
 - (a) To undertake the annual review of the Council's Standing Orders and Financial Regulations.
 - (b) To undertake the annual review of the Councillors Code of Conduct.
 - (c) To adopt the NALC model policy for Equality and Diversity.
10. To confirm chairmanship and membership of the following Working Parties for 2022/23: -
 - (a) Environment and Green Spaces.
 - (b) Community Liaison
 - (c) Parish Projects
 - (d) Parish Administration
11. To confirm Parish Council representatives on the following outside bodies for 22/23:-
 - (a) CDALC and WSALC
 - (b) Peninsula Forum
 - (c) Manhood Peninsula Partnership
 - (d) EHCIAG
 - (e) West Wittering Eleemosynary (Poor Sevens)
 - (f) West Wittering Estates Safety Action Group

12. Reports and Recommendations from Working Parties and from representatives on other bodies.

| | Topic | Agenda item |
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| A | Environment and Green Spaces. | Update on the repair of the East West Cycle Path. Update on the biodiversity projects in the village. |
| B | Community Liaison | To consider the involvement of the Parish Council in the Memorial Hall Centenary celebrations due to take place in September 2022. |
| C | Parish Projects | |
| D | Parish Administration Finance | i) Approval of Accounts for payment. ii) To receive the Budget Monitoring statement for April 2022. iii) To receive the final costs incurred for the Public Inquiry. |
| E | Representatives on other bodies | To report on the recent meeting of the Chichester District Association of Parish Councils held on April 4th 2022 |

13. Correspondence received for action or comment including items circulated for information only.

14. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

***** The Council may make a resolution to exclude the Public and the press in order to consider legal advice.**

Mrs S. Hawker, Clerk, 28th April 2022