



**WEST WITTERING PARISH COUNCIL
NOTICE OF MEETING AND AGENDA**

Dear Councillors,

You are hereby summoned to attend the Meeting of the West Wittering Parish Council (WWPC) at 7.00pm on Thursday November 7th, 2024, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

A G E N D A

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on October 3rd, 2024 (copy available in the Library and at [WWPC website](#)) and any matters arising.
3. Reports from County and District Councillors.

The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.

4. Planning – to note the minutes of the WWPC Planning Committee held on October 23rd 2024.
5. To discuss and agree a communication with CDC regarding the outcomes of the recent CDC Planning Committee’s consideration of WW/24/00622/REM Land To The West Of Church Road Church Road West Wittering West Sussex PO20 8FJ.
6. To discuss a draft proposal from West Sussex County Council (WSCC) concerning the safety of school children getting to and from school in the village following the meeting held with the WSCC Highways Department in September.
7. To discuss and agree the Parish Council response to the CDC consultation on the Southbourne Allocation Development Plan Document - Regulation 18 of the Town and Country Planning (England) Regulations 2012 - which runs from 31st October 2024 to 12th December 2024 and is part of the Submission Local Plan (currently at examination), which identifies Southbourne as a Broad Location for Development (BLD) for 1,050 dwellings, local employment opportunities and supporting community uses.

8. Reports and Recommendations from Working Parties and from representatives on other bodies.

	Topic	Agenda item
8.1	Environment and Green Spaces	Snow Hill update***.to include the strategic placement of logs on the grass at Snow Hill in order to deter illegal parking which could cause damage to the land in the winter months. To agree and discuss a response to the request from the Friends of Chichester Harbour to place a Bird Hotel on Snow Hill.
8.2	Community Liaison	To discuss and agree a response to the Chairman of the Memorial Hall enquiring if the Parish Council could include items on the Memorial Hall in their newsletter. Attendance at the Remembrance Day Service at the Parish Church of St Peter and St Paul November 10 th , 2024.
8.3	Parish Projects	East- West Cycle Path hedge update. Drainage project update.
8.4	Parish Administration	i) Approval of accounts for payment November 2024. ii) To receive the budget monitoring statement for October 2024. iii) To receive the external Audit report for 2023/24.
8.5	Representation on other bodies: -	Report on the recent Home-Start Chichester and District AGM held on October 11 th , 2024. Report back on a meeting held with Chichester Harbour Conservancy concerning the recharge at Ellanore Spit and to discuss and agree a response from the Parish Council. Report back on any other meetings attended by Councillors.

9. Correspondence received for action or comment including items circulated for information to include: -

- an email regarding the Winter Maintenance Schedule from WSCC.

10. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

***** The Council may make a resolution to exclude the Public and the Press in order to consider legal advice or deal with Charity business.**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN.

Mrs S. Hawker, Clerk, November 1st, 2024.