

**WEST WITTERING PARISH COUNCIL**  
**NOTICE OF MEETING AND AGENDA**

Dear Councillors,

You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Wednesday November 8th 2023, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

**A G E N D A**

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Confirmation of Minutes of the meeting held on October 5th 2023 (copy available in the Library and at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising to include: Consideration of the contribution to the Sheepwash Lane repairs following confirmation of the WSCC contribution.
3. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.**

4. Planning – to note the minutes of the Planning Committee held on October 25th, 2023.
5. To consider further requests for memorial benches and to receive the draft memorial bench policy.
6. To confirm the dates of future Planning Committee, Parish Council meetings and the Annual Parish Assembly for 2023/24
7. Reports and Recommendations from Working Parties and from representatives on other bodies.

	Topic	Agenda item
7.1	<b>Environment and Green Spaces</b>	Update on the biodiversity work and a communication from CDC regarding the Trees and Woodlands project Phase 2
7.2	<b>Community Liaison</b>	Update on the WWPC newsletter. To confirm the arrangements for the 2023 Remembrance Service.
7.3	<b>Parish Projects</b>	Neighbourhood Plan: – <ul style="list-style-type: none"><li>• to update the Parish Council on progress since the last meeting.</li></ul>
7.4	<b>Parish Administration</b>	i) Approval of accounts for payment. ii) To receive the budget monitoring statement for October 2023. iii) To RESOLVE to delegate the decision on the future support for the mobile waste and recycling service to the Finance Working Party.
7.5	<b>Representation on other bodies: -</b>	Councillors to report back on any meeting attended.  Clerk to update the Parsh Council on the timing and process for future WWPC Charity Board meetings.

**8.**Correspondence received for action or comment including items circulated for information to include:

A communication from Jane Cunningham from MPP on the Shared Prosperity Fund round 2.

**9.**Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.**

**Mrs S Hawker, Clerk, November 1st<sup>th</sup> 2023**