

**WEST WITTERING PARISH COUNCIL**  
**NOTICE OF MEETING AND AGENDA**

Dear Councillors,

You are hereby requested to attend a meeting of the West Wittering Parish Council at 7.00pm on Thursday 4th November 2021 in The Pavilion, Rookwood Road, West Wittering PO20 8LT. If any member of the public wishes to attend the meeting, please advise the Clerk on [Clerk@westwitteringparishcouncil.gov.uk](mailto:Clerk@westwitteringparishcouncil.gov.uk) by 5pm on 3rd November as this helps us to maintain Government guidance on safe distancing. West Wittering Parish Council are continuing to follow Government guidance on safety and would appreciate face masks being worn.

**A G E N D A**

1. Apologies for absence and declarations of interest under the Code of Conduct.
2. Other items for discussion (not on the agenda but considered by the Chairman to be of an urgent nature).
3. Confirmation of Minutes of the meeting held on 7<sup>th</sup> October 2021 (copy available at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)) and any matters arising.
4. The West Wittering PCSO, Lucasz Kowalski, will give a brief overview of his duties in the Parish.
5. Reports from County and District Councillors.

**The Chairman will open the meeting to allow members of the public present to ask questions of the County and District Councillors.**

6. Planning – to note the minutes of the Planning Committee held on 27<sup>th</sup> October 2021.
7. The Queen's Platinum Jubilee: to consider the Parish Council response.
8. Reports and Recommendations from Working Parties and from representatives on other bodies.

	<b>Topic</b>	<b>Agenda item</b>
<b>A</b>	<b>Environment and Green Spaces.</b>	To report on the seminar attended by Councillor Pike on re-wilding within the South Downs National Park. Cycle Path update Sportsfield update – to include Adult football training, Junior football training and picnic furniture.
<b>B</b>	<b>Community Liaison</b>	Remembrance Day arrangements. Community Speedwatch update.
<b>C</b>	<b>Parish Projects</b> Neighbourhood Plan  Drainage update	Update on progress with Neighbourhood Plan consultation and next steps.

		To report on a recent meeting to continue the work on drainage in the village.
<b>D</b>	<b>Parish Administration</b> Finance  Parish online	i) Approval of Accounts for payment. ii) To receive the Budget Monitoring statement for October 2021. iii) Update on the status of the two WWPC Charities. To report on the recent workshop attended by the Clerk and Cllr Martin.
<b>E</b>	<b>Representatives on other bodies</b>	To report on the recent workshop with National Highways concerning the A27. To report on the recent West Sussex Association of Local Councils (WSALC) AGM.

9. Correspondence received for action or comment including items circulated for information only including: -

- An email received regarding the establishment of a Community Conservation Officer for West Wittering and adjoining catchments for a three year period.

10. Open Forum – including questions from members of the public which the Parish Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may make a resolution to exclude the Public and the Press in order to consider legal advice.**

**Signed: Mrs Sue Hawker, Clerk.**

**28<sup>th</sup> October 2021.**