



WEST WITTERING PARISH COUNCIL
NOTICE OF MEETING AND AGENDA

Dear Councillors,

You are hereby summoned to attend the Meeting of the West Wittering Parish Council at 7.00pm on Thursday October 2nd, 2025, in The Pavilion, Rookwood Road, West Wittering, PO20 8LT.

A G E N D A

1. Election of a Chair for the meeting.
2. Acceptance of apologies for absence and declarations of interest under the Code of Conduct.
3. Confirmation of Minutes of the meeting held on September 4th 2025 (copy available in the Library and at www.westwitteringparishcouncil.gov.uk) and any matters arising.
4. Reports from County and District Councillors.
The Chair will open the meeting to allow members of the public present to ask questions of the County and District Councillors.
5. Planning: — to note the minutes of the Planning Committee held on September 17th, 2025.
6. Approval to use part of the Parish Council's Sea Defence Reserve to contribute towards the Ella Nore Spit to Ellanore Lane section of the public footpath.
7. To update the Parish Council on the current position for both the Parish Councillor and Deputy Clerk vacancies and to agree the process moving forwards.
8. Reports and Recommendations from Working Parties and from representatives on other bodies.

	Topic	Agenda item
8.1	Environment and Green Spaces	Update on the Village Green*** Nominations for membership of the Snow Hill Working Party tasked with progressing the Snow Hill Management Plan plus progress on other actions from the previous meeting***

8.2	Community Liaison	To receive the Highways Projects update progress plan Devolution update Emergency Plan update
8.3	Parish Projects	To further update the Parish Council on the progress with the replacement of equipment in the Children's playground
8.4	Parish Administration	i) To receive the budget monitor for September 2025 ii) To receive the payments for approval for September 2025 iii) To discuss and agree a consolidation of allotment rents to simplify invoicing iv) To receive a quotation for emergency tree work on the Village Green
8.5	Communication and engagement	To update the council on the content and timetable for the Autumn newsletter
8.6	Representation on other bodies: -	Reports from meetings attended by Councillors to include:- GLaM on 25/9/25 WSALC on 18/9/2025 MPP on 29/09/25 Any other meetings attended by Councillors

9. Correspondence received for action or comment including items circulated for information to include: -

- Correspondence from the Marine Drive Car Park Action Group concerning security measure at the Marine Drive Car Park.
- To consider the Parish Council's response to a survey issued by the Government to collect the views of local authorities and other relevant organisations on a new requirement in the English Devolution and Community Empowerment (EDCE) Bill for all local authorities to make appropriate arrangements for effective governance of any neighbourhood area- <https://consult.communities.gov.uk/local-government-reform-and-strategy/34514a08/>

10. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

***** The Council may make a resolution to exclude the Public and the Press in order to consider charity/ legal advice.**

MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND AND MAY SPEAK AT THE MEETING WHEN INVITED TO DO SO BY THE CHAIRMAN. THANK YOU.

Mrs S Hawker, Clerk, 26th September 2025.